APPENDIX 5

Employer	Payroll Month	Days late	Cumulative occasions	Amount	Significance	Reason / Action
Patchway Town Council	January	1	4	4,401	Value/days late not material	The employer was sent a formal reminder of their obligations in March. Since then their payments have been on time.
Clifton Suspension Bridge	January	5	3	4,224	Value/days late not material	The employer pays by cheque. They have been reminded to allow time for delays in delivery and clearing
Frampton Cotterell Parish Council	February	2	1	1,851	Value/days late not material	The employer has been reminded of their obligation to pay by the required date and to review their procedures
Aspens Services Ltd (Downend Sch)	February	7	1	866	Value/days late not material	The employer has been reminded of their obligation to pay by the required date and to review their procedures
Bath College	March	3	1	70,813	Significant value	Payment was delayed due to non-availability of the necessary authorisers. Following changes in the organisation this should not reoccur. The April contributions were paid on time.
Glen Cleaning Co	March	2	1	1,240	Value/days late not material	The employer has been reminded of their obligation to pay by the required date and to review their procedures
	Total Days	20		83,395	Over Three Months	
Total Contributions in Period				32,437,976	Late Payments as %	of total = 0.26%. Late Payments from 6 out of a total of 297 employers

All late payers are contacted and reminded of their obligations regarding the timing of payments. Where appropriate they are advised on alternative, more efficient methods of payment. Where material, interest will be charged on late payments at base rate plus 1% in accordance with the regulations.